



**SEDP-Simbag sa Pag-asenso, Inc.**  
(A Microfinance NGO)  
The Chancery, Cathedral Compound, Albay District, Legazpi City

## **CODE OF CONDUCT AND ETHICS of the BOARD OF TRUSTEES**

The principles of SEDP-Simbag's Code of Conduct and Ethics are standards of professional and ethical behavior that will serve as ethical guidelines to the members of the Board of Trustees. The trustees accept the responsibility to adhere to the highest ethical standards and pledge to the principles listed below;

Principle 1. The trustee shall abide and maintain the highest standard of personal conduct.

Principle 2. The trustee shall maintain loyalty to the vision, mission, financial, governance, and social goals of SEDP-Simbag.

Principle 3. The trustee shall demonstrate respect for co-trustees and protect the rights of clients and staff.

Principle 4. The trustee shall disclose membership in the Board of other microfinance and similar non-government organizations.

Principle 5. The trustee shall cooperate in every reasonable and proper way with co-trustees and work with them as a collegial body to foster the long-term success of the organization and to sustain its consistent growth and operation and long-term best interests of its members, clients, and other stakeholders.

Principle 6. The trustee shall exercise objective and independent judgement on all affairs of the organization and shall abstain from taking part in deliberations where he/she may have material interest in any transaction.

Principle 7. The trustee shall not accept any personal compensation from any party that would influence or require special consideration.

Principle 8. The trustee shall maintain the confidentiality of privileged information entrusted or known to him/her by virtue of his/her role in the Board.

Principle 9. The trustee shall be honest and objective and hold themselves accountable when evaluating the performance of the Board, the Committees, the President/CEO, and the Directors.

Principle 10. The trustee shall attend relevant seminars and trainings to ensure that they are updated and knowledgeable with the current laws and regulations concerning the microfinance operation and participate in activities that will enhance their competence and performance.